



Rome, April 17<sup>th</sup> 2019

## UNIVERSITY COLLEGE OF MERIT «VILLA NAZARETH» CALL FOR SCHOLARSHIPS 2019/2020

The University College of Merit "Villa Nazareth" is based in Rome in via Domenico Tardini n. 33-35 and it is managed by the non-profit organization **Fondazione Comunità Domenico Tardini ONLUS**, whose president is cardinal Achille Silvestrini ([www.villanazareth.org](http://www.villanazareth.org)).

This Foundation builds its educational program on the Christian value of life, on the respect for the freedom of the individual and on the value of culture at the service of other people, and it aims to help young students develop their talents for their professional, spiritual and personal development.

The University College is a member of the "Conferenza dei Collegi Universitari di Merito" (CCUM — [www.collegiuniversitari.it](http://www.collegiuniversitari.it)), the association that brings together and represents the University Colleges recognized by the Italian Ministry of Education, University and Research, and of the European University College Association (EUCA). "Villa Nazareth" **accommodates without tuition** several university students, both Italian and foreign, with an excellent curriculum, whose families are unable to help them financially in their university education. Successful candidates are required:

- To **commit** to a thorough personal educational path, while **carrying out their university courses**;
- To **actively participate** to the **educational activities** of the Foundation and to the **social and solidarity activities** organized by the Foundation or by other Institutions;
- To **actively participate** to all **services** of communal life with joint responsibility.

In addition, the College has an agreement with INPS – Social Security (former INPDAP, former IPOST and former ENAM) concerning the annual INPS – Social Security call for university colleges, aimed at students coming from families with one of the parents working in public administration.

**For the 2019/2020 academic year the Foundation – who reserves the unquestionable right to change the number of the positions and scholarships available – issues the following**

### CALL FOR

**1. 17 scholarships ("resident" students) for newly-graduated (school diploma) Italian and foreign students about to enroll to State or non-State universities based in Rome, legally recognized by the Italian Ministry of Education, University and Research:**

- **10 students to be admitted to the male dorm (4 of which are reserved to the INPS – Social Security call for university colleges)**
- **7 students to be admitted to the female dorm (3 of which are reserved to the INPS – Social Security call for university colleges);**

**2. 3 annual scholarships (consisting in cultural activities and grants and/or expense refunds up to € 800) for newly-graduated (school diploma) Italian and foreign students about to enroll to one of the universities in Italy.**



***ONLY RESERVATION: this year the Foundation reserves one of the overall available scholarships (either in the male or female dorm) for students that will enroll or that are already enrolled to nursing school in one of the Universities in Rome, thanks to the scholarship offered by the Order of Nursing Professions of Rome (OPI Roma).***

## **1. RECIPIENTS**

This call is for Italian and foreign students who obtained or are about to obtain their high school diploma or university degree (BA) within 2019, with an excellent curriculum and whose families are unable to help them financially in their university education.

Still considering the priority given to high school graduates, the Foundation reserves the unquestionable right to accept students about to begin their second or following university year; in any case, students about to begin their last year of university courses (MA degree) will not be admitted.

## **2. FINANCIAL ELIGIBILITY CRITERIA**

### **2.1. STUDENTS RESIDING IN ITALY**

The financial eligibility criteria for students residing in Italy are both the following:

- ISEEU Form (Equivalent Financial Situation Index for University) not exceeding € 23.000,00
- ISPE Form (Equivalent Assets Situation Index) not exceeding € 50.000,00.

If one or both parents generate their income abroad or work for foreign institutions or if their incomes are not applicable for determining the ISEE or ISPE forms, management reserves the right to determine the financial situation by using other economic indicators.

The College reserves the unquestionable right to accept students coming from families whose ISEE and ISPE indicators are above the indicated threshold, if they still are in unfavorable financial conditions.

### **2.2. STUDENTS RESIDING ABROAD**

The documentation relating to the economic and financial condition of the students residing abroad must be issued by the competent authorities of the country where the income was produced. This documentation must be translated into Italian by the competent Italian diplomatic authorities for the area. For those countries where there are proven difficulties in issuing certification by the local Italian Embassy, this documentation is provided by the competent foreign diplomatic or consular offices in Italy based on what is indicated in **Annex A** of this call. Those unable to present the documentation relating to the income of 2017 have the faculty to declare the income relating to 2018. For foreign students from one of the particularly poor countries listed in **Annex B**, the assessment of the income requirement is made on the documentation issued by the Italian Representation in the country of origin, which attests that the student does not belong to a family known to be of high income and of high social level.

## **3. SERVICES OFFERED**

### **3.1 "RESIDENT STUDENTS"**

Successful candidates admitted in the Rome dorms are offered by the Fondazione Comunità Domenico Tardini ONLUS (certified with UNI EN ISO 9001:2015 Quality management system) the following services:

In-house services:

- Free housing, including accommodation in single or double rooms, with private or shared bathroom, half-board and a kitchen available for independent meals;
- Study halls, library, newspaper reading room, TV room, computer room, Wi-Fi, gym, auditorium, chapel, parking, ample garden, soccer field and basketball court.

#### Educational services:

- Individual interviews with the College Director;
- Individual coaching and career guidance;
- Individual tutorship;
- Group educational activities aimed at developing *soft skills*;
- Cultural visits;
- English language course (compulsory minimum level to achieve: First Certificate of English);
- Possible other foreign language courses;
- Other educational activities;
- Compulsory Theology and Bible studies courses;
- Compulsory periodic in-house cultural and scientific seminars and courses;
- Compulsory *summer school*;
- Spiritual retreats and activities;
- Volunteering activities;
- Musical, choral and theatrical activities;
- Possible study abroad and Erasmus exchange programs;
- Individual postgraduate tutorship and career guidance (internship opportunities, visits to companies, meetings with professionals).

Upon graduation, students receive a **College Diploma** with an attached certificate of the non-formal and informal activities attended as well as soft skills acquired in the University College (Law 240/2010, art. 5, comma 3, letter f). This Diploma can be attached to the student's CV for all legal purposes.

#### **B) "NON-RESIDENT STUDENTS":**

##### Grants:

- grants and/or expense refunds up to € 800 per year.

##### Educational services:

- Individual interviews with the College Director;
- Individual career guidance;
- Individual tutorship;
- Compulsory periodic in-house cultural and scientific seminars and courses;
- Compulsory *summer school*;
- Possible study abroad and Erasmus exchange programs;
- Individual postgraduate tutorship and career guidance.

#### **4. HOW TO APPLY**

Participants must fill out and send the specific pre-enrolment form in one of the following ways:

- ✓ Download the online form from the website [www.villanazareth.org](http://www.villanazareth.org), fill it out in its entirety and e-mail it at [ammissione@villanazareth.org](mailto:ammissione@villanazareth.org);
- ✓ Print the online form, fill it out in its entirety and fax it to 06.6621754.

The ISEE form must be attached to the pre-enrolment form, if available.

The pre-enrolment form may be sent before taking the school graduation exam, with a commitment to promptly inform the College of its result.

**The pre-enrolment form must be sent no later than 18<sup>th</sup> July 2019.**

Candidates will be notified in any case about the outcome of the pre-selection by email at the address specified by the candidate on the pre-enrolment form. Should you not receive any notification, please contact the Secretariat by phone or e-mail.

Suitable candidates, only after being notified by the Secretariat about the positive outcome of the pre-enrolment phase, must send (along with a notification email of the shipping to [ammissione@villanazareth.org](mailto:ammissione@villanazareth.org)) the following documents, on unstamped paper, to:

**Fondazione Comunità Domenico Tardini ONLUS**

**Segreteria**

**Via Domenico Tardini, 35**

**00167 Roma**

1. certificate of family status without affixed tax stamp;
2. a copy of the income tax return (2019 form relating to year 2018) for the family components bound to declare it (alternatively the 730 form / “Modello Unico” form / “Certificazione Unica” form with all its attachments);
3. copy of the ISEEU (ISEE for University) and ISPE forms for **income produced in the 2018 fiscal year**, with all its attachments and the “dichiarazione sostitutiva unica” form (DSU);
4. a copy of the high school diploma or substitute school certificate;
5. a copy of the report cards for each year of high school (alternatively, some substitute certificates issued by the school office with all detailed grades for each semester);
6. a certificate for all university exams taken so far, with detailed grades and course credits (*only for students who are about to begin their second year of university*);
7. 1 passport photo;
8. A detailed curriculum vitae;
9. A motivation letter, in which the candidates illustrate the reasons for their interest in becoming part of “Villa Nazareth”;
10. A cover letter from a specific contact person (e.g. a priest, a teacher) to help us understand the personality and the aspirations of the candidates;
11. A certificate of good health with no ongoing pathologies that would threaten communal life, issued by your general practitioner;
12. Any other document that the candidates deem useful for their evaluation.

The College reserves the right (even after appointing the winning candidates) to make an accurate check of the indicated requirements and of the declarations submitted, to ask for any further documentation concerning the financial situation of the family, to carry out any further inquiry deemed necessary, by any legal means available. Any lacking requirement, any false, incorrect or incomplete declaration concerning the family income or assets will result in the disqualification from the application and withdrawal of the scholarship at any time.

## **5. RULES OF PARTICIPATION, TESTS AND EVALUATION**

Approved candidates must come to the admission tests, which will take place in Rome, in Villa Nazareth, via Domenico Tardini 35, on **Friday 26th July 2019** for all applicants.

The tests will start at 8:30 a.m., and will consist of general knowledge written tests, psychometric written tests and cultural, religious, psychological and community interviews.

All candidates must provide a valid ID.

The examining committee is made up of management staff, qualified professors working in higher education, psychologists, priests and former College students.

## **6. RESULTS AND SCHOLARSHIP ACCEPTANCE**

The Secretariat will notify, via email at the email address given in the application form, the result of the tests and how to accept the scholarship. Said acceptance will, in any event, depend on the completion of the enrolment to University for the academic year 2019/2020 and on the signing of the document called “Contratto di Ospitalità e Progetto formativo personalizzato” (Housing

Contract and Personal Education Project), according to the D. M. 672/16 and D. M. 673/ 16 of the Ministry of Education, University and Research, concerning the housing in Rome, or the document called “Regolamento degli studenti non residenti” (Rules for non-resident students), concerning the “non-resident” students grant.

All students who will have to take an admission test for a University course that allows only a limited number of students (E.g. Medical school etc.) are allowed to enroll to another course should they fail said test.

Students admitted to Villa Nazareth are advised, if eligible, to apply for a scholarship to the Local Institution for the Right to Education (DISU).

## **7. KEEPING THE SCHOLARSHIP**

### **7.1 “RESIDENT STUDENTS”**

Students eligible to maintain their scholarship at the end of their first year in the College will receive a confirmation letter or email from the Director by the end of July.

From the second year on, the scholarship is valid for the entire university career, provided they comply with the “Contratto di Ospitalità e Progetto formativo personalizzato” (Housing Contract and Personal Education Project), with internal rules and with aforementioned laws 8/09/2016 D. M. 673 and 672.

In any case, the minimum number of educational hours required by the Ministry of Education notwithstanding, students admitted to the College are required to attend the educational activities deemed as compulsory each year by said College, even if not specified as such in this document.

### **7.2 “NON-RESIDENT STUDENTS”**

Students eligible to maintain their scholarship as “non-resident students” must maintain a good academic average, attend the educational activities proposed by the College and comply with said “Regolamento degli studenti non residenti” (Rules for non-resident students) (see point 6).

**For further info, please call our office (tel. 06.89598203 – 06.895981, Monday to Friday from 9:30 a.m. to 1:30 p.m. and from 3 p.m. to 6:30 p.m.), send an e-mail at [ammissione@villanazareth.org](mailto:ammissione@villanazareth.org), or check our “Ammissione” (admission) website section at [www.villanazareth.org](http://www.villanazareth.org).**