



Rome, 18th May 2023

UNIVERSITY COLLEGE OF MERIT «VILLA NAZARETH» CALL FOR SCHOLARSHIPS 2023/2024

The University College of Merit “Villa Nazareth” is based in Rome in via Domenico Tardini n. 33-35 and it is managed by the non-profit organization **Fondazione Comunità Domenico Tardini ONLUS**, whose president is Archbishop Claudio Celli (www.villanazareth.org).

This Foundation builds its educational program on the Christian value of life, on the respect for the freedom of the individual and on the value of culture at the service of other people, and it aims to help young students develop their talents for their professional, spiritual and personal development.

The University College is a member of the “Conferenza dei Collegi Universitari di Merito” (CCUM — www.collegiuniversitari.it), the association that brings together and represents the University Colleges recognized by the Italian Ministry of Education, University and Research, and of the European University College Association (EUCA). “Villa Nazareth” **accommodates without tuition** several university students, both Italian and foreign, with an excellent curriculum, whose families are unable to help them financially in their university education. Successful candidates are required:

- To **commit** to a thorough personal educational path, while **carrying out their university courses**;
- To **actively participate** to the **educational activities** of the Foundation and to the **social and solidarity activities** organized by the Foundation or by other Institutions;
- To **actively participate** to all **services** of communal life with joint responsibility.

In addition, the College has an agreement with INPS – Social Security (former INPDAP, former IPOST and former ENAM) concerning the annual “call for university colleges”, aimed at students coming from families with one of the parents working in public administration.

For the 2023/2024 academic year the Foundation – who reserves the unquestionable right to change the number of the positions and scholarships available – issues the following

CALL FOR

- ***8 students to be admitted to the male dorm (4 of which are reserved to the INPS – Social Security call for university colleges) and 6 students to be admitted to the female dorm (3 of which are reserved to the INPS – Social Security call for university colleges) for Italian and foreign students about to enroll to State or non-State universities based in Rome, legally recognized by the Italian Ministry of University and Research (so called “resident” students”);***
- ***3 annual scholarships (consisting of training activities and cash contributions and / or reimbursement of expenses for an amount not exceeding € 800,00) for Italian and foreign student, for recent high school graduates, which cannot compete for admission to the College and live the community to its fullest and intend to enroll in a University present in the Italian country (so-called “students with scholarship”).***



1. RECIPIENTS

This call is for Italian and foreign students who obtained or are about to obtain their high school diploma within 2023, with an excellent curriculum and whose families are unable to help them financially in their university education.

Still considering the priority given to high school graduates, the Foundation reserves the unquestionable right to accept students about to begin their second or following university year; in any case, students about to begin their last year of university courses (MA degree) will not be admitted.

2. FINANCIAL ELIGIBILITY CRITERIA

2.1. STUDENTS RESIDING IN ITALY

The financial eligibility criteria for students residing in Italy are both the following:

- ISEEU Form (Equivalent Financial Situation Index for University) not exceeding € 23.000,00
- ISPE Form (Equivalent Assets Situation Index) not exceeding € 50.000,00.

If one or both parents generate their income abroad or work for foreign institutions or if their incomes are not applicable for determining the ISEEU or ISPE forms, the College reserves the right to determine the financial situation by using other economic indicators.

The College reserves the unquestionable right to accept students coming from families whose ISEEU and ISPE indicators are above the indicated threshold, if they still are in unfavorable financial conditions.

2.2. STUDENTS RESIDING ABROAD

The documentation relating to the economic and financial condition of the students residing abroad must be issued by the competent authorities of the country where the income was produced. This documentation must be translated into Italian by the competent Italian diplomatic authorities for the area. For those countries where there are proven difficulties in issuing certification by the local Italian Embassy, this documentation is provided by the competent foreign diplomatic or consular offices in Italy based on what is indicated in **Annex A** of this call. Those unable to present the documentation relating to the income of 2022 have the faculty to declare the income relating to 2021. For foreign students from one of the particularly poor countries listed in **Annex B**, the assessment of the income requirement is made on the documentation issued by the Italian Representation in the country of origin, which attests that the student does not belong to a family known to be of high income and of high social level.

3. SERVICES OFFERED

3.1 STUDENTS ADMITTED IN THE ROME DORMS ("RESIDENT" STUDENTS)

Successful candidates admitted in the Rome dorms are offered by the Fondazione Comunità Domenico Tardini ONLUS (certified with UNI EN ISO 9001:2015 Quality management system) the following services:

In-house services:

- Free housing, including accommodation in single or double rooms, with private or shared bathroom, half-board and a kitchen available for independent meals;
- Study halls, library, newspaper reading room, TV room, computer room, Wi-Fi, gym, auditorium, chapel, parking, ample garden, soccer field and basketball court.

Educational services:

- Individual interviews with the College Director;
- Individual coaching and career guidance;

- Individual tutorship;
- Group educational activities aimed at developing *soft skills*;
- Cultural visits;
- English language course (compulsory minimum level to achieve: First Certificate of English);
- Possible other foreign language courses;
- Other educational activities;
- Compulsory Theology and Bible studies courses;
- Compulsory periodic in-house cultural and scientific seminars and courses;
- Compulsory *summer school*;
- Spiritual retreats and activities;
- Volunteering activities;
- Musical, choral and theatrical activities;
- Support for study stays abroad and international mobility experiences;
- Individual postgraduate tutorship and career guidance (internship opportunities, visits to companies, meetings with professionals).

Upon graduation, students receive a **College Diploma** with an attached certificate of the non-formal and informal activities attended as well as soft skills acquired in the University College (Law 240/2010, art. 5, comma 3, letter f). This Diploma can be attached to the student's CV for all legal purposes.

3.2. "STUDENTS WITH SCHOLARSHIP"

Grants:

- grants and/or expense refunds up to the extent provided for in the competition notice or subsequent resolutions of the Foundation's Board of Directors.

Educational services:

- individual tutoring service;
- compulsory periodic in-house cultural and scientific seminars and courses;
- compulsory summer school;
- other educational activities "online";
- soft skills enhancement and job orientation activities.

4. HOW TO APPLY

4.1 STUDENTS RESIDING IN ITALY

To participate in the admission exam, students residing in Italy must follow the procedure on the Villa Nazareth website available at the following link: **ammissione.villanazareth.org**

The procedure consists of two phases: the first consists in the application for the admission exam, aimed at assessing the existence of the pre-requisites for participation provided for in this announcement (subjective requirement, academic or academic merit and income); the second consists in sending the supplementary documentation if admitted to the admission exam.

During the procedure, you will be asked to attach the ISEE form for the university study's right (ISEEU) with the relative DSU, and in case of students already enrolled at the University, they must attach also the academic transcript, with the relative marks and credits obtained. In case of worsening of the work or family economic situation compared to that of two years earlier (to which the ISEEU refers), it is also possible to attach the so called CURRENT ISEE.

The application for the admission exam can be made even before taking the high school's final examination, with the commitment to promptly communicate the result achieved.

The deadline for submitting the application for the admission exam is August, 11th 2023.

The outcome of the application will be in any case communicated to the candidates by e-mail, at the address indicated in the procedure. In case of non-communication, please independently contact the Secretariat at the email address ammissione@villanazareth.org.

The suitable candidates, **only after the communication of acceptance of the application by the Secretariat**, will be able to complete the second phase of the online procedure, within the deadline indicated in the admission exam's communication.

The documents to be uploaded in the procedure will be the following:

1. certificate of family status without affixed tax stamp;
2. a copy of the income tax return (2023 form relating to year 2022) for the family components bound to declare it (alternatively: the 730 form / "Modello Unico" form / "Certificazione Unica" form with all its attachments);
3. copy of the ISEE certificate for the right to university study (ISEEU) including the single substitutive declaration (DSU) and any CURRENT ISEE in case of worsening of the work or family economic situation compared to that of two years previously (to which the ISEEU refers);
4. a copy of the high school diploma or substitute school certificate;
5. *only for recent high school graduate students*: a copy of the report cards for each year of high school (alternatively, some substitute certificates issued by the school office with all detailed grades for last semester);
6. *only for students who are already attending the university*: a certificate with all university exams taken so far, with detailed grades and course credits;
7. one passport photo;
8. a detailed curriculum vitae;
9. a motivation letter, in which the candidates illustrate the reasons of their interest in becoming part of "Villa Nazareth";
10. a cover letter from a specific contact person (e.g. a priest, a teacher) to help us understand the personality and the aspirations of the candidates;
11. a certificate of good health with no ongoing pathologies that would threaten communal life, issued by your general practitioner;
12. any other document that the candidates deem useful for their evaluation.

4.2 STUDENTS RESIDING ABROAD

The application consists of two phases.

The first consists in the application for the admission exam, aimed at assessing the existence of the pre-requisites for participation provided for in this announcement (subjective requirement, academic or academic merit and income); the second consists in sending the supplementary documentation if admitted to admission exam.

In order to apply participants residing abroad must fill out and send the specific pre-enrolment form available at the website <https://villanazareth.org/collegio/admission/> , fill it out in its entirety and e-mail it at ammissione@villanazareth.org.

The documentation relating to the economic and financial condition, if available, must be attached to the pre-enrolment form.

The pre-enrolment form may be sent before taking the school graduation exam, with a commitment to promptly inform the College of its result.

The pre-enrolment form must be sent no later than August, 11th 2023.

Candidates will be notified in any case about the outcome of the pre-selection by email at the address specified by the candidate on the pre-enrolment form. Should you not receive any notification, please contact the Secretariat by phone or e-mail.

Suitable candidates, only after being notified by the Secretariat about the positive outcome of the pre-enrolment phase, must send by e-mail at ammissione@villanazareth.org the following documents, within the deadline indicated in the notification:

1. self-certification of family status;
2. a copy of the income tax return (if it has not been already sent);
3. a copy of the high school diploma or substitute school certificate;
4. *only for recent high school graduate students*: a copy of the report cards for each year of high school (alternatively, some substitute certificates issued by the school office with all detailed grades for last semester);
5. *only for students who are already attending the university*: a certificate for all university exams taken so far, with detailed grades and course credits;
6. one passport photo;
7. a detailed curriculum vitae;
8. a motivation letter, in which the candidates illustrate the reasons for their interest in becoming part of “Villa Nazareth”;
9. a cover letter from a specific contact person (e.g. a priest, a teacher) to help us understand the personality and the aspirations of the candidates;
10. a certificate of good health with no ongoing pathologies that would threaten communal life, issued by your general practitioner;
11. any other document that the candidates deem useful for their evaluation.

4.3 RESERVE OF ACCURATE CHECK

The College reserves the right (even after appointing the winning candidates) to make an accurate check of the indicated requirements and of the declarations submitted, to ask for any further documentation concerning the financial situation of the family, to carry out any further inquiry deemed necessary, by any legal means available. Any lacking requirement, any false, incorrect or incomplete declaration concerning the family income or assets will result in the disqualification from the application and withdrawal of the scholarship at any time.

5. RULES OF PARTICIPATION, TESTS AND EVALUATION

Approved candidates must come to the admission exam, which will take place in Rome, in Villa Nazareth, via Domenico Tardini 35, on **Saturday, September 9th 2023** for all applicants.

The tests will start at **8:30 a.m.**, and will consist of general knowledge written tests, psychometric written tests and cultural, psychological, community interviews and religious culture.

All candidates must provide a valid ID.

The Foundation reserves the right to make the admission tests remotely if, on the set date, the emergency health situation will prevent public competitions. Anyway, students residing abroad can ask for on line admission tests in advance.

The examining committee is made up of management staff, qualified professors working in higher education, psychologists, priests and former College students.

6. RESULTS AND SCHOLARSHIP ACCEPTANCE

The Secretariat will notify, via email at the email address given in the application form, the result of the tests and how to accept the scholarship. Said acceptance will, in any event, depend on the completion of the enrolment to University for the academic year 2023/2024 and on the signing of the document called “Contratto di Ospitalità e Progetto formativo personalizzato” (Housing Contract and Personal Education Project), according to the D. M. 672/16 and D. M. 673/ 16 of the Italian Ministry of Education, University and Research, concerning the housing in Rome, or the

document called "Regulations for students with scholarship", for the benefit of the scholarship as a students with scholarship.

All students who will have to take an admission test for a University course that allows only a limited number of students (E.g. Medical school etc.) are allowed to enroll to another course should they fail said test.

Students admitted at Villa Nazareth are advised, if eligible, to apply for a scholarship to the Local Institution for the Right to Education (LAZIODISCO).

7. KEEPING THE SCHOLARSHIP

7.1 "RESIDENT" STUDENTS

Students eligible to maintain their scholarship at the end of their first year in the College will receive a confirmation letter or email from the Director by the end of July.

From the second year on, the scholarship is valid for the entire university career, provided they comply with the "Contratto di Ospitalità e Progetto formativo personalizzato" (Housing Contract and Personal Education Project), with internal rules and with aforementioned laws 8/09/2016 D. M. 673 and 672.

In any case, the minimum number of educational hours required by the Italian Ministry of Education notwithstanding, students admitted to the College are required to attend the educational activities deemed as compulsory each year by said College, even if not specified as such in this document.

7.2 "Students with scholarship"

Students eligible to maintain their scholarship as "non-resident" student must maintain a good academic average, attend the educational activities proposed by the College and comply with said "Regolamento degli studenti borsisti (Rules for non-resident students; see article 6).

For further info, please call our office (tel. 06.89598203 – 06.895981, Monday to Friday from 9:30 a.m. to 1:30 p.m. and from 3 p.m. to 6:30 p.m.), send an e-mail at ammissione@villanazareth.org, or check our "Ammissione" (Admission) website section at www.villanazareth.org.

ANNEX A
CONSULAR DECLARATION FORM

The declaration must be issued by the competent diplomatic or consular representative present in Italy.

The Embassy / Consulate of _____

Considered the documentation presented by the student:

Last Name _____ First Name _____

Date of birth ____/____/____ Place of birth _____ Citizenship _____

Sex M ☐ F ☐ – Marital Status: Unmarried ☐ - Married ☐ – Widower ☐ Religious ☐

Passport n° _____ date of emission ____/____/____

DECLARES

That the family of the student at the date of _____ is thus composed:

DECLARES

that the total gross family income for the year 2021 ☐ 2022 ☐ was equal to Euro _____ applying the average official exchange rate for the reference year

DECLARES

that the overall patrimonial situation of the family as of December 31, 2022 was as follows:

a) Owner of the dwelling house as of 31/12/2022: No ☐ - Yes ☐ with a total area of _____ square meters.

b) Owner of other buildings (including those owned abroad) as of 31/12/2022 with a total area of _____ square meters.

c) The average amount of movable assets (bank deposits, post office accounts, etc.) as of December 31, 2022 is equal to Euro _____ applying the average official exchange rate for the reference year according to the "Annual average price list" <https://tassidicambio.bancaditalia.it/averageRates>

Signature of Ambassador or Consul

(or substitute)

ANNEX B

List of particularly poor countries not belonging to the European Union

In accordance with Ministerial Decree 16 September 2015, n. 689 - Developing countries for the purposes of the laws art. 3 paragraph 5 DPCM 9 April 2001, the following are considered to be particularly poor countries:

Afghanistan	Afghanistan
Ethiopia	Ethiopia
Cambodia	Togo
Korea Dem. Rep.	Comoros
Senegal	Angola
Angola	Gambia
Gambia	Myanmar
Central African Republic	Tuvalu
Lao People's Democratic	Congo Democratic
Sierra Leone	Bangladesh
Bangladesh	Guinea
Guinea	Nepal
Republic	Uganda
Syria	Republic
Benin	Benin
Guinea Bissau	Guinea Bissau
Chad	Niger
Lesotho	Vanuatu
Solomon Islands	Djibouti
Bhutan	Bhutan
Haiti	Haiti
Comoros	Rwanda
Liberia	Yemen
Somalia	Equatorial Guinea
Burkina Faso	Burkina Faso
Kenya	Kenya
Congo Democratic	SaoTome&Principe
Madagascar	Zambia
South Sudan	Eritrea
Burundi	Burundi
Kiribati	Kiribati
Republic	Zimbabwe
Malawi	
Sudan	
Cambodia	
Korea Dem. Rep.	
Djibouti	
Mali	
Tajikistan	
Central African Republic	
Lao People's Democratic	
Equatorial Guinea	
Mauritania	
Tanzania	
Republic	
Eritrea	
Mozambique	
Timor-Leste	
Chad	